

**RFP ADDENDUM FORMAT**

January 26, 2010

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposals: DDP-611-45406-09-CON-2-1011-SUB  
Commodity: HIV Services – Consortium Subcontract  
Dated: Monday, January 18, 2010  
For Delivery To: Council of Community Services  
Proposal Due: Friday, February 19, 2010 at 4:30 PM  
Pre-Proposal Conference: Wednesday, February 3, 2010 at 10:00 AM

The above is hereby changed to read:

1. Reference Page 11, Part V, Paragraph D changed to read:

**D. Optional Pre Proposal Conference Call:**

A pre-proposal conference call will be held on **Wednesday, February 3, 2010** at 10:00 am. **Pre-registration is required** on or before **4:30 PM, Tuesday, February 2, 2010**. The purpose of this conference is to allow potential applicants an opportunity to present questions and obtain clarification relative to any facet of this solicitation. Questions may be faxed prior to the conference to (540) 982-2935, attention Robert Morrow. There will be no make up sessions for the pre-proposal conference.

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the Proposal due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original Proposal document. The original Proposal document must be signed.

For additional information or questions concerning this RFP, please contact:

Robert Morrow, Director of Care Services

(540) 985-0131 ext. 401

robertm@councilofcommunityservices.org.

or visit <http://www.councilofcommunityservices.org/hrtc/RequestforProposal.html>.

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Name of Agency/Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date