

**Southwest/Piedmont HIV Care Consortium
Meeting Minutes for Wednesday, July 27, 2011**

Location:	Council of Community Services - 502 Campbell Ave SW, Roanoke, VA 24016 (2nd floor conference room)	
Client Advisory meeting		Subcontractor meeting
10:00 AM	Downstairs conference room	New contract orientation, upstairs conference room
11:45 AM	Break for lunch	

Southwest/Piedmont HIV Care Consortium meeting			
Organization Name	Voting Member	Non-Voting	In attendance
Council of Community Services, Ryan White Part B	Cathy Fisher		Yes
	Robert Morrow, Secretary		Yes
		Amanda Holcomb	Yes
Council of Community Services, HOPWA		Matt Crookshank	Yes
Council of Community Services, CHARLI		Mary Capp	No
Appalachian Assistance Coalition	Wendy Rose		Yes
	Chris Widner		Yes
Blue Ridge AIDS Support Services	Keith A. Hall		No
Blue Ridge Independent Living Center	Vacant		No
Carilion Comprehensive HIV Services	Susan Booth		Yes
	Kathy Wolford		Yes
		Carolyn Walker	Yes
Centra Health, Ryan White Part B, SHOW	Judi Sharp		Yes
	Stephanie Andrews		Yes
Lenowisco Health District	Reisa Sloce		Yes
	Diana Hamilton		Yes
Lynchburg Community Action Group	Jackie Watkins-Jones		No
New River Health District	Brenda Burrus		Yes
	Tiffany Norman		No
Piedmont Access to Health Services	Carol Napier, Chair		Yes
	Danielle Williams		Yes
Pittsylvania County Community Action	Anjanette Barley Farmer		No
R/AHD: Roanoke City Health Department	Wayne Slusher		Yes
		Pam Rolen	Yes
		Madelaine Edwards	Yes
R/AHD: Covington Health Department	Teresa Byer		Yes
		Vanessa Givens	Yes
West Piedmont AIDS Task Force	Andrea Reynolds, V-Chair		Yes
			No
Virginia Department of Health		Lisa Laurier	Conf. Call
Virginia HIV/AIDS Resource & Consultation Center		Donna Cantrell	Yes
Individual	Gil C., Member-at-Large		Yes
	Frank H.		Yes
	Tom S., CPG Rep		Yes
	Sharon S.		No

12:00 PM	Welcome: <ul style="list-style-type: none"> • Carol Napier opened with introductions • Minutes were presented for approval. Chris Weidner motioned to approve, Pam Rolen seconded.
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12:15 PM	<p>Business: Carol Napier</p> <ul style="list-style-type: none"> • Old business <ul style="list-style-type: none"> ➢ None • New business <ul style="list-style-type: none"> ➢ Consortium meeting dates and locations: The Council has had problems with securing locations that meet current needs. The Consortium discussed possible locations. Carilion can get a second room for the client advisory meetings. There is a need for more networking at meetings. The next Consortium meeting on October 19th will be held at Carilion. ➢ Subcontractor finance committee: At the subcontractor orientation, Kathy Wolford brought up the need for subcontractors to share information regarding budgets. In order to better keep an eye on the budget talks of creating a finance committee was brought up. If a finance committee met then the subcontractor meetings could be more about networking and less about the budget. It was decided to move meetings to off months from the Consortium. Next meeting will be face to face in September. Rob will solicit items for agenda. Brenda Burrus noted that meetings need to move away from singling out individuals/programs.
12:30 PM	<p>Virginia Department of Health: Lisa Laurier</p> <ul style="list-style-type: none"> • Updates and announcements <ul style="list-style-type: none"> ➢ As of 7/14/11 there are 837 people on the ADAP waiting list statewide. ➢ Virginia has been approved for Welvista. VDH will pilot the program with Inova and then a 2nd area and roll out within a month or two. Currently there are 2 clients on and 2 in process. Medications are sent to the client's home so this may not be ideal for everyone. Turnaround is within a week once all the required information is received by Welvista. Can areas get a sample application? Will be presented at the quarterly VDH contractors meeting in August. Approvals are at the state level (VDH). VDH Staff are being trained. ➢ No Part B awards from HRSA yet hopefully will know by the end of July. ➢ Tom Salyer brought up PSI soliciting clients on the wait list. If clients don't respond, does that mean they will be dumped? Wayne Slusher reported that clients are getting cold calls from PSI. Discussed the issues and the paperwork from PSI. VDH will pass on these concerns to PSI. ➢ New VDH DDP staff: Kate Gilmore grants writing and searching for other forms. Darrin Whitfield and Hillary Viens are new contract monitors.
12:40 PM	<p>Lead Agency: Robert Morrow</p> <ul style="list-style-type: none"> • 2010-11 year-end report: Everything is now in to VDH and the year is officially closed. • 2011 interim budget report: As of 7/26/11 there is still \$70K left. Billing is open until Monday August 8. Please be searching for outstanding bills April 1 through June 30. Once the invoice is sent, billing will be closed for the 3-month contract. • 2011 client satisfaction survey: Data has been inputted and the Council is working on formalizing the report. This is a little behind schedule. • 2011-12 new initiatives <ul style="list-style-type: none"> ➢ <u>Testing to care meeting:</u> The Council has been tasked with holding a summit for all agencies in Southwest Virginia who are in the testing to care spectrum. This summit will be held in the early fall. ➢ <u>Service delivery network:</u> There is a new requirement to ensure access to medical, medications dental, mental health and substance abuse services. The Council will be mapping out these services and the client distribution in preparation of drafting a plan to close gaps later this year. ➢ <u>Key informants:</u> The Council is looking to connect with clients who would like to participate, but are not able and/or willing to come to meetings. Subcontractors will be asked to refer interested clients to the Council. ➢ <u>Preauthorization and referral reporting:</u> Single and "series" services over \$500 now require "pre-authorization" by the Council.

12:50 PM	Community Planning Group: Tom Salyer <ul style="list-style-type: none"> Update/Announcements <u>Prevention Services:</u> Gay/Bisexual men of color "THUMAN" has a new website. VDH has revised its decision to not allow testing at Balls. These are large gala events that are open to persons over the age of 18 and a way to reach people 18 to 21 for testing and prevention, where bar outreach cannot. Testing at the galas will be allowed. <u>Care Services:</u> New needs assessment (SCSN) will be under way soon. Robert Morrow reported that at the last statewide meeting, Anne Rhodes formed a Lost to Care group to look at the issue.
12:55 PM	Subcontractors <ul style="list-style-type: none"> PATHS operates 3 Community health Centers (CHCs) and was selected for a learning program for CHC physicians. 25 CHCs were selected nationwide. This will be adjunct to ID physicians. No additional funds. Yearlong initiative. Providers at each location (3). Carilion and RAHD working together and meeting regularly. Identified that clients were not always truthful regarding Pap smear. Carilion has acquired the software from the VA Health Care foundation for patient assistance programs.
1:05 PM	CHARLI program <ul style="list-style-type: none"> None
1:15 PM	HOPWA providers <ul style="list-style-type: none"> Matt: CCS applied as lead agency form DCHC and will be working with BRASS as the direct service provider. Got a little increase in funding.
1:25 PM	Committee reports <ul style="list-style-type: none"> Gil reported on the Client Advisory Committee (CAC) meeting: <ol style="list-style-type: none"> 1) What is the mission of the Client Advisory Committee (CAC) 2) Concerns regarding people waiting on ADAP/PSI 3) Clients would like to know more about HOPWA requirements 4) What is being done to increase client involvement? Use of internet to reach clients. Frank: ADAP waiting list; how many are not getting meds (especially those with CD4 below 500)? No patients are going without meds. Those on the waiting list or have medications that have been dropped from the formulary are being referred to Patient Assistance programs (PAPs). How does the CAC get real time information about client's problems to help the consortium? The lead agency is still interested in holding a retreat with the CAC to plan out some of these ideas. Responsibility of subcontractors to bring/recruits clients. The Consortium needs to be more inclusive. Peer Advocacy this can be done without funding. Donna, VHARCC has funding for training. Develop fliers and invites for clients to join the Consortium.
1:30 PM	Adjourn: Chris Widner motioned and Wendy Rose seconded.

Upcoming dates, meetings and trainings		
12 noon	8/8/11	Final date for CaseWorks submissions for April 1 through June 30, 2011
10:00 AM	8/10/11	Statewide Ryan White Meeting, Richmond
10:00 AM	8/17/11	Policy committee meeting/conference call, Council of Community Services
10:00 AM	8/24/11	Quality management committee meeting/conference call, Council of Community Services
10:00 AM	8/31/11	Case management Steering Committee meeting/conference call, Council of Community Services
8:00 AM	9/26 – 9/28	Facts & Fundamentals classes, Roanoke
10:00 AM	10/19/11	Next Southwest/Piedmont HIV Care Consortium Meeting, Carilion Crystal Spring MOB, Roanoke